

COLLEGE FACULTY MTG  
October 30, 2014  
MEETING MINUTES

1. The agenda was approved
2. The minutes of the September 18, 2014 College of Engineering Faculty meeting were approved.
3. Update on Chair Searches
  - ME: A search committee was formed and the process just began.
  - ECE: A search committee was formed and the job will be posted in November.
  - BAE: A search committee was elected and the process for a national search has begun.
4. Dean's presentation
  - The Board of Directors approved the formation of the department of biomedical engineering in October. The biomedical research building will not be available until 2015. The search for an inaugural chairperson has begun.
  - A joint dept of computational science and engineering was proposed with CNS as lead college.
  - The number of tenure system faculty has increased significantly over the years and the ratio of faculty/support staff has also increased.
  - Proposed a new dean's office structure; With Tom Wolff stepping down after 17 years of service, the searches will be open for a new associate dean for undergraduate studies, a new associate dean for administrative affairs and a new associate dean for research. Dean stressed that Associate dean positions are part time.
  - Strategic planning: Dean met with ECAC regarding the process to develop a new strategic planning, A committee will be formed to develop a self study that reviews the progress made based on the previous planning developed in 2008. This is expected to be completed by December 15, 2014. Another committee will be formed to develop the new strategic planning.
  - Academic Competitiveness: Dean discussed the schedule/process of ACF. The pre-proposal is due on Nov 10 to VPRGS and Provost. OVRGS will review them and provide the feedback by Dec 1. Full proposals are due on December 20. COE received proposals for 240 faculty positions in key areas including energy; health/BIO/MED, and computing.
  - New Sponsored Projects Proposal Submission Deadline Policy will be effective December 1, 2014.
5. Introduction of new faculty and staff – Chairpersons
  - CEE – 6 new faculty members; CSE – 3; ECE – 2; ME – 2; Undergraduate Studies and Graduate Studies also added new staff
6. Update from the Associate Deans
  - Manooch discussed the status of COE graduate program, RCR training requirements, and the new annual reporting system for Ph.D. students. All graduate students must complete RCR training each calendar year. MSU graduate school requires all students to receive periodic

feedback on their progress. Engineering graduate research symposium was scheduled for April 9, 2015 at Breslin.

- Wolff stated that with the undergraduate enrollment going up, more teaching specialists will be hired. The search for the director of applied engineering sciences is on going.

7. The meeting was adjourned at 5pm. Social hour followed.

Respectfully submitted  
Shu-Guang Li