

Minutes of the College of Engineering Faculty Meeting

Oct. 10, 2002

1. The minutes of the March 21, 2002 College of Engineering Faculty Meeting were approved.
2. New faculty and academic staff in the College of Engineering were introduced.
3. Craig Gunn gave an overview of the MSU Community Charitable Campaign.
4. An opportunity for meeting attendees to ask questions about any of the College or University committee reports filed last academic year was provided. No questions occurred. Two items mentioned as important issues on this year's College or University committees included a revised "Outside Work for Pay" document and the formation of a University level "Genetics Advisory Committee."
5. A. Haddow reported on an updated version of the College of Engineering Faculty Handbook. The update is incorporating issues voted on by the College faculty since 1999. Also many editorial changes have been incorporated. The updated Faculty Handbook will be placed on the College's website for review in the next couple weeks. Haddow also reported that the College of Engineering Bylaws are being reviewed by the Engineering College Advisory Council.
6. Dean Fouke made a number of comments including:
 - a) The MSU Capital Campaign has started with a five-year goal for MSU of \$1.2B. The College of Engineering's goal is \$209M. A major focus of this campaign is endowment.
 - b) A new effort is starting in the college for department level alumni recognition awards.
 - c) An update and summary on renovations underway in the college. Renovation projects include: Civil Infrastructure Lab., Computational Fluids Lab., Development Office, EB 2400 classroom conversion, NDE Lab, Manufacturing and Design Labs, Hydraulics Lab., Bio-wet Lab and Coffee Shop.
 - d) The budgets of the University and the College are tight. This year the average raise money for faculty was 5% and the health care cost increased 15%. The State of Michigan gave a zero percent change of state funds to MSU as compared to the previous year. The College took a 3% reduction in budget from the University. The possibility exists of a mid-year give back to the State of Michigan because of a budget deficit at the state level.
 - e) The College of Engineering hired 14 new faculty last year. In January when all the new faculty have arrived the total number of faculty in the college will be 132.
 - f) A Fraunhofer USA Center for Coatings and Laser Applications will be locating at MSU in the RCE building starting in Dec. 2002. J. Asmussen will be the Center Director.

- g) The number of graduate students in the College of Engineering this year is 650. The teaching assistants now have the Graduate Employees Union. It is required now by the union agreement that evaluations of each TA be done at the end of each semester.
7. Dean Fouke and Associate Dean Wolff discussed that a MSU policy now exists stating that any questions from Federal agencies, potential employers of students, etc. regarding student records information (such as grades and who the instructors of a particular student were) need to be referred to either the Registrar's Office or the Office of General Council.
 8. Fouke and Wolff discussed that the INS is now implementing a system for tracking the progress of foreign students. For this new tracking system the College and the departments will need to document foreign student's academic progress. It was also noted that visas for foreign students will take longer so admissions decisions need to be made early.
 9. Wolff reported that Associate Dean R. Rosenberg and himself are drafting a plan to reorganize the College's Curriculum Committee and Research Council into two new committees which will be organized as a Graduate Studies and Research Committee and an Undergraduate Studies Committee.
 10. Wolff discussed ABET accreditation that will occur again in two years. He indicated that he will soon be calling a meeting regarding ABET where one representative from each department/program will be invited to form a College level ABET group.

Minutes submitted by

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